

Meeting:	MEETING OF THE BUREAU OF THE GOVERNING BOARD
Date:	29 June 2011
Time:	11.00h – 15.00h
Venue:	Hall 313&315 of the “Square Brussels Meeting Centre”. Brussels

MINUTES

1. *Adoption of the draft agenda (B/11/A2) – for adoption*

The Chair welcomed all members present. The Chair asked for the Bureau's acceptance of Ms Judith Kirton-Darling's participation in the Bureau meeting, though she would only be designated as coordinator of the workers' group after the group meeting at 13.00h.

CONCLUSION: The agenda was adopted and Ms Kirton-Darling was welcomed.

2. *Draft minutes of the last meeting of in March (B/11/M1)*

The Chair introduced the item and asked for comments on the draft minutes.

CONCLUSION: The draft minutes were approved without any comments or amendments.

3. *Director's Progress Report (B/11/03)*

The Director referred to the report and added that a very positive meeting with Commissioner for Employment, Social Affairs and Inclusion, Mr László Andor had been organised. The Commissioner had been very supportive towards raising the profile of OSH. Also the European Parliament shows an increasing interest in OSH which has resulted in two important events on 30 June – one joint EP-Agencies (EU-OSHA, CEDEFOP, ETF, EUROFOUND) seminar on youth employment and one seminar on asbestos. On 13 July the Agency will participate in a discussion on the EU OSH Strategy in the European Parliament.

Ms Breindl raised the issue of the Good Practice Awards ceremony which since the two-year campaign was introduced had been separated from the Closing Event. Following the recent experience with the 2011 Good Practice Awards ceremony, Ms Breindl asked the Agency to consider whether the current model is the optimal one.

The Director replied that the event in Budapest had been faced with some specific problems. However, whereas the event was relatively small, it was appreciated by the attendants. **Mr Smith** recalled that the purpose of splitting the Closing Ceremony and the awards event was to allow for a better use in the campaign of the award winners. However, the Agency is willing to discuss the future arrangements.

4. *Update on Expert Groups, Focal Points and Advisory Groups*

Ms Schneider provided information on the activities of the groups under PRU's responsibility. The Advisory Group (merged from the former two groups) is foreseen to meet in autumn as are the expert groups for the risk observatory and for the workplace health promotion project. The Mainstreaming group had a major meeting in 2010 in Brussels and will also be meeting in autumn and will among other things discuss NAPO and OSH and training/education. A number of publications were in the pipeline and the groups were consulted on these.

Mr Smith gave an update on the work in the Advisory Group under CPU's responsibility. He also provided information on the OiRA Steering Group and the two focal point subgroups (on campaigning and on communication partnerships with Enterprise Europe Network).

The Director informed about recent focal point activities, including the June focal point meeting. Among other activities there was a presentation from the European Transport Safety Council whose activities link well with the Agency's work on Road Safety. The European Biosafety Network provided information on the SHARPS directive which complements the Agency's work with the social partners on this issue. Finally, the focal point meeting had been used to provide information on 2012-2013 campaign from the Agency as well as status information on the current campaign.

Ms Breindl questioned the focal point discussion on the implementation of the SHARPS directive. In many cases the focal point manager is not involved in the implementation of the directive and it is not the role of the Agency to monitor the implementation of directives.

The Director explained that the role of the Agency is to help finding good practices for implementation of the directive.

Mr Alvarez added that the Commission had encouraged the Agency to facilitate practical information on implementation of the directive, including good practices.

5. Preparation of Board meeting – selection of Director (B/11/04)

The Bureau agreed on the interpretation as regards the process meaning that today the Director would be selected. After an European Parliament hearing the Director would be appointed.

The Bureau also agreed to accept the delegation of the competence to appoint the Director if the Board so decided.

The Bureau agreed to recommend to the Board that a candidate should be considered as selected when he/she had a majority of the votes cast, meaning all votes going to a candidate, blank votes and inadmissible votes.

The Bureau also agreed to recommend a two-step approach according to which both candidates would participate in round 1. If no candidate reached the necessary number of votes to be selected in round 1, a round 2 involving only the candidate with most votes from round 1 would be implemented.

The Bureau also recommended that in the case of an equal number of votes to both candidates, the voting procedure would be repeated.

The Bureau agreed to suggest the vice-chair from the Commission as meeting secretary and the vice-chairs from the governments' and the employers' groups as responsible for collecting and counting votes.

6. Draft statement on tri-partism (B/11/05)

The Director introduced the document recommending that the Bureau considered the timing and format of the document.

The Agency was recommended to look into what CEDEFOP and EUROFOUND had prepared.

It was agreed that the content of the current document was fine, but that the document should be redrafted to become less of a statement and more of a document Board members can use for consultation.

7. November meeting arrangements (B/11/07)

Mr Bejer introduced the document and asked the Bureau to consider which of the options would best accommodate the requests made at the March Board meeting.

The Bureau recommended the "school" option though the Agency should explore whether the "square" option would be feasible.

8. Declaration of activities of the Director after retirement (B/11/06)

The Director informed the Bureau about his plans for activities after 15 September. The Board, as appointing authority, have to authorise such activities.

The Bureau took note of the Declaration of activities of the Director after retirement contained in the note B/11/06.

9. Any Other Business

There were no other items

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Present:

Chairperson:	Károly GYORGY (Workers' representative)
Commission:	Armindo SILVA F. Jesús ÁLVAREZ
Workers:	Lucka BÖHM Viktor KEMPA Judith KIRTON-DARLING
Employers:	Christa SCHWENG Kris DE MEESTER Rebekah SMITH Francois ENGELS
Governments:	Ulrich RIESE Gertrud BREINDL Tatjana PETRICEK
EU-OSHA:	Jukka Takala, Andrew Smith, Jesper Bejer, Brenda O'Brien, Elke Schneider